



Town of
Bon Accord
building for tomorrow

2022

ANNUAL REPORT

January 1, 2023



Mayor's Message



Looking back over 2022 brings back many good memories. With the efforts of our amazing staff, input from our residents, and the decisions of your dedicated council, we finished the year with flying colours. So, a huge thank you to all our residents, our local business community, and our municipal partners for making 2022 a huge success.

Council introduced our 2022 – 2026 Strategic Plan with only a few amendments to our 2018 Plan. Our Strategic Plan is built on the following 5 Priorities. 1. Economy, 2. Community, 3. Infrastructure, 4. Identity, 5. Collaboration. Over the past year our efforts have been based on these priorities every step of the way. Throughout the year, staff and council held our Vision Statement, Mission Statement, and our Values in the forefront of our minds.

We are proud to present the 2022 Annual Report to demonstrate the many ways we aimed to bring our Strategic Plan to life by providing quality services to our residents and community.

Respectfully,

Mayor Brian Holden

Town Manager's Message

It is my privilege and pleasure to be in the role of Town Manager for the Town of Bon Accord and provide the administrative oversight and support that comes with such a position.

Bon Accord has a host of exciting projects and strategies underway that will guide the Town into a more connected, communicative, vibrant, and sustainable community. Council and administration are pleased to share the goals achieved in 2022 and our plans for 2023. With so many opportunities before our community, it is imperative that we continue with our focus on sustainable/responsible growth, and that we support a collaborative and transparent relationship between Council, Administration, and the community. This will ensure we realize our true potential, while preserving what has made the Town great.

I am grateful to work alongside a deeply committed staff that works tirelessly to fulfil the direction of Council and ensures that our corporate priorities are met. Together, with our community, we continue to shape Bon Accord to be a connected, engaged, and innovative Town with a focus on protecting our environment, positioned to provide our residents, businesses, and future generations with a rich quality of life.

The greatest values are realized when we work together as a community. Community leadership and participation is crucial for Bon Accord to successfully build upon its strong foundation. Together, we will ensure that Bon Accord continues to plan for, and meet, the evolving needs of our residents now and into the future.

Thank you for taking the time to review our 2022 Annual Report and to learn more about our community.

Sincerely,

Jodi Brown

Vision | Mission | Values

VISION

The Town of Bon Accord promotes a prosperous, residential, and industrial growth community while maintaining a hometown feeling.

MISSION

To promote and improve our quality of living, enhance our sense of community, and preserve the integrity of our hometown values while growing into a Town that is diverse, prosperous and welcoming to new residents, businesses and visitors.

VALUES

INTEGRITY

A Town of great moral character that promotes consistency, truthfulness, and trust.

PROFESSIONALISM

Administration and Council manage the affairs of Bon Accord in a competent, reliable manner, to maintain a safe and prosperous community to work and live.

TRANSPARENCY

Open and accountable to our residents and encourage open communication.

COLLABORATION

Discussion is welcome from all levels of government, neighbouring municipalities, residents and businesses in the Town, the place we call home.

STEWARDSHIP

Administration and Council embody the responsible planning and management of our resources.

SERVICE EXCELLENCE

Administration and Council strive for the highest standard of service delivery and governance.

By the Numbers

Population 1461
(Source: Statistics Canada, 2021)

1 Community Garden



41 Business Licenses



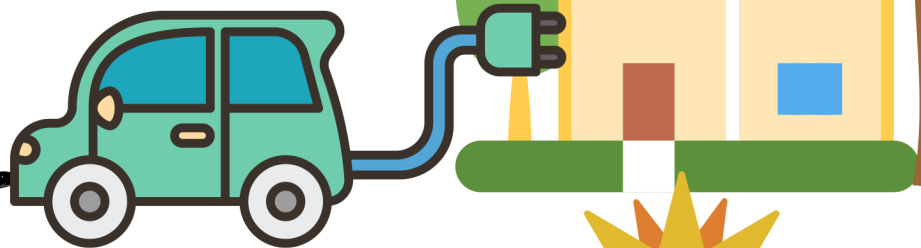
2 Schools



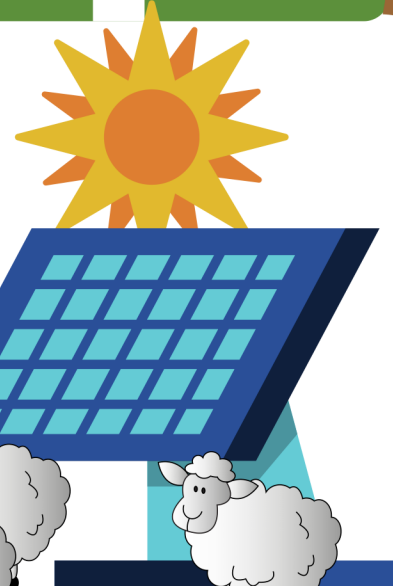
4 Parks



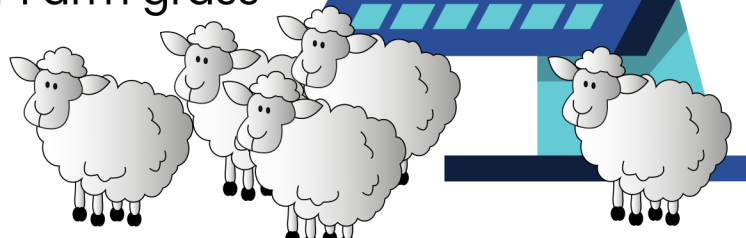
7 EV Charging Stations



1 Solar Farm producing
764.2MWh/year



40 Sheep to "mow" the
Solar Farm grass



1.5 KM Dark Sky Trail



By the Numbers

1 Arena
4 Soccer Fields &
4 Ball Diamonds



22 Community Groups



1 Skate Park



2 Churches



409 Pet Licenses



617 Taxable Properties



16 Annual Events



9944 Library Books



609 Available Cemetery Plots



Public Engagement

Council Community Connections

- Wed, March 16, 2022 5:30 – 6:30 p.m. combined with the RCMP Town Hall from 6:30 – 8:30 p.m.
- June 9, 2022 7 – 8 p.m.
- September 15, 2022 6 – 8 p.m.
- December 7, 2022 6 – 8 p.m.

Meet the Community Night

- September 15, 2022 6 – 8 p.m.
- 16 tables
- 12 public members
- Combined with Council Community Connections

Public Surveys

- Skateboard Park
 - Opened August 31
 - Closed September 9, 2022
 - 41 responses
 - On a scale of 1-10, 63% of respondents rated the importance of the Skateboard Park as 8 or higher
- International Dark Sky Designation
 - Opened November 12, 2022
 - Closed November 25, 2022
 - 167 responses
 - 77% voted in favour of keeping the International Dark Sky Designation

Municipal Development Plan (MDP)

What is an MDP?

- A Municipal Development Plan is a statutory plan which is mandatory for all municipalities to complete and adopt. The MDP addresses future land use, the manner of and the proposed for future development, environmental matters, economic development matters etc. within the municipality. Municipal Planning Services has been contracted to compile and complete our Municipal Development Plan.

Why did the current MDP need to be revised?

- The current MDP was adopted in 2016 and was amended in 2018 and 2020. It is recommended to update an MDP to keep the document current and up to date with new legislation which has been passed since 2016.

When did the review begin?

- The first phase of the review of Bon Accord's MDP began in 2022, with a public survey being completed. The second phase is a public engagement session which is mandatory prior to Council giving three (3) readings of the document. Notice of the public engagement will be advertised on our social media platforms and in the local newspaper.

2022 Reflection

Strategic Plan Update

- Following the 2021 Municipal Election, Council reviewed and updated the Town's Strategic Plan (2022 – 2026). The new document was released in June 2022

Grant Funding Received

- The Town is grateful to the Municipal Climate Change Action Centre for the grant funding to complete the following projects:
 - \$472,500 for the Ice Plant Replacement Project; additionally, the MCCAC reimbursed the Town \$20,000 for the cost of the ice plant engineering study needed to apply for the funding program
 - \$147,000 for the EV Charging Stations Project

Canada Summer Jobs Program

- \$4000 received toward the cost of hiring two summer parks staff

New Business Development

- The completion of a 3 bay commercial building in the downtown core resulting in two new business opening in Bon Accord in 2023 (Liquor Store and Montessori Daycare Program)

Communities in Bloom Participation

- Communities in Bloom Provincial Competition participation; 4 Blooms achieved with special recognition for "Meaningful Floral Display" for the Heritage Rose Garden

Dark Sky Designation: Community Engagement

- The Town renewed its commitment to the Dark Sky designation in 2022 based on the overwhelming response from the Dark Sky survey results (87% of residents in favor of continuing with the designation)

Stewardship: Financial and Environmental

- New annual operational and capital budget presentation linking the budget documents to the goals in the Strategic Plan
- Signed Power+ agreement with Alberta Municipalities to achieve additional savings in power starting in 2024
- The Solar farm generated an increase in savings in 2022 of \$47,628 higher than the savings from 2021
- Collection of municipal taxes has remained steady comparative to 2021. Collected 95% of outstanding taxes by the end of December

2022 Reflection Continued

Service Excellence

- The addition of a front desk Administration and Community Services Assistant has resulted in more staff available to provide frontline service as well as enhance community events and programs following the COVID-19 pandemic
- Enhanced communication strategies such as the insert with Combined Tax Assessments and Notices – a helpful infographic for residents on how to read their tax notice
- Strategies to improve staff recruitment and retention, team building initiatives, positive and respectful workplace initiatives and an enhanced health and safety program have supported the Town's commitment to service excellence
- Organizational structure changes to both the Public Works and Economic Development and Planning department have resulted in cost savings that will be reallocated to other needs

Infrastructure Projects

- Continuation of road rehabilitation projects including the mill and overlay of 46th street
- \$20,000 was invested in needed repairs to sidewalks in the community were completed
- Development of a comprehensive 10 year capital plan and asset management program



2023 Year at a Glance

- New Ice Plant to be installed in the fall of 2023 at the arena
- EV Charging Stations Grand Opening April 2023 (Date to be confirmed)
- New Playground Equipment to be purchased for Centennial Park Spring/Summer 2023
- Revitalization of the Dark Sky Designation
- Logo Revitalization and launch (Fall 2023)
- Road Rehabilitation Projects (47 street and 50A Avenue) Spring/Summer 2023
- Economic Development Assessment and Plan
- 4 Council Community Connections, Public Engagement Events (March, June, September, and December)
- Community Life Survey

Community Events 2023

- Family Day Activities: February 20
- Easter Egg Hunt: April 7
- Volunteer Appreciation: April 19
- Town Wide Clean Up: May 4
- Feed the Families Food Drive: May 11
- Compost Pick Up Day: May 13
- Seniors Week: June 7
- Large Item Pick Up: June 24
- Canada Flag Planning: June 30
- Canada Day Celebrations: July 1
- Music in the Park: July 4– Sept. 05 (Tuesday nights)
- Harvest Days: August 11th – August 13
- Meet the Community Night – September 14
- Halloween Howl: October 31
- Remembrance Day: November 11
- Winter Wonderland: December 2

2022-2026 Strategic Plan Updates

Priority 1: Economy

- 2 new residential homes completed
- New 3 bay commercial building
- 4.59 Acres of Town land advertised for sale for future development
- 41 business licenses issued

Priority 2: Community

- Increased proactive community monitoring to achieve increased bylaw compliance
- Enhanced communications with bylaw services including quarterly meetings including seasonal priority setting
- Completion of the Annual Dark Sky report to maintain the Dark Sky designation
- Return of the Coffee with a Cop sessions

Successful Community Events and Programs:

Events

Participants/Volunteers

Family Day	185
Easter Egg Hunt & Activities	108
Volunteer Appreciation Night	50
Feed the Families Food Drive (1818 lbs of food collected)	Residents, Staff and Council
Town Wide Clean-Up	471 students/staff
Senior's Week Event	115
Canada Flag Planting	7 volunteers
Canada Day Celebrations	200 attended
Communities in Bloom Judging Day	4 volunteers
Music in the Park	200 per night (estimated/varied)
Harvest Days	32 Floats
Terry Fox Run	4 participants
Meet the Community Night	16 organizations, 12 public
Halloween Howl	49
Remembrance Day	120
Winter Wonderland	120

2022–2026 Strategic Plan Updates

Successful Community Events and Programs Continued:

Programs	Participants/Volunteers
Walking Club	4 participants
Babysitting Course	15 participants
Home Alone	17 participants
Tools for Schools	4 back packs distributed
Summer Programs	Partnered with the Town of Legal for 4 Youth Travel Trips
Compost/Rain Barrel	75 rain barrels distributed

Thank you to our event sponsors:

- Music in the Park: \$2750 received in support of this event. Thank you to our sponsors: Pembina Pipeline Corporation, Gibbons DQ & Petro Canada, North Parkland Power, McEwen's Fuels & Fertilizer, Bon Accord Pharmacy, and Ace Energy.
- Seniors Week: \$500 from the Bon Accord Ag Society

Priority 3: Infrastructure

- 46 Street mill and overlay project completed
- Residential water service maintenance/repair program continued in Bon Acres and Spruce Meadows
- Sidewalk repair/replacement projects completed in 4 different areas.
- Replaced a water and sewer service with upgraded lines for the new commercial building in town.
- Began working on continuing the formal reclamation of the lagoon and initiated reviewing blower house and aerated cell operations.
- Restructured the Public Works Dept. to achieve efficiencies and allow for a 4th operator.
- Initiated and constructed new culvert infrastructure to help control drainage on the west side of town; initiated new fall maintenance procedures to assist with reducing spring flooding issues in this area.
- Upgraded the Public Works yard security (new gate and more cameras) and changed procedures to deter break-ins.
- Playground inspections/planning of upgrades.
- Equipment maintenance including planning for future equipment upgrades as required.
- A number of openings and closings (both full graves and cremations) at the cemetery.

2022–2026 Strategic Plan Updates

Priority 3: Infrastructure Continued

- Assisted with Town events including Seniors Week, Canada Day, and Harvest Days.
- Initiated review of new snow removal practices and procedures
- Development of a multi-year, multi-phased approach to required upgrades for the arena.

Priority 4: Identity

- Work began on the revitalization and increased focus of the Dark Sky designation in Bon Accord.
- Environmental stewardship—solar farm
- Initiated environmental activities including the Ice Plant replacement with new, environmentally friendly equipment, application to the Municipal Climate Change Action Centre for the EV Charging Station Program
- The development of the Branded Apparel program helped to promote visibility of Bon Accord by widely distributing branded items through various purchasing and award programs.

Priority 5: Collaboration

Residents

- Community Services Advisory Board
- Communities in Bloom Committee Partnerships—Dark Sky Luminosity Readings, Provincial Competition and working together on Town floral displays

Partnerships with Community Organizations

- Harvest Days Committee (Town and Ag Society Volunteers)
- Community League Concession at the Arena
- Golden Gems: Grant Assistance
- Continued partnerships with local schools through the Joint Use Agreement.
- The Town donated \$2500 to CNN Spurs toward the cost of new score clock in 2022 (installed in 2023)
- The Town donated \$1047.05 to the Communities in Bloom Committee to support their 2022 activities
- The Town donated \$500 to the Bon Accord community Church for their Community Barbeque

2022–2026 Strategic Plan Updates

Priority 5: Collaboration Continued

Regional Partnerships

- Sturgeon Adult Learning Council member
- Sturgeon Senior Citizens Advisory Board member
- Sturgeon Region Emergency Management Program Partner
- Continued participation in regional collaboration for the Sturgeon Recreation Cost Sharing agreement and other regional initiatives such as the Sturgeon Region Partnership Committee
- Continued participation in the Alberta Capital Region Wastewater Commission, Alberta Capital Region Water Services Commission, CRASC and the Board, Edmonton Salutes, Northern Lights Library Program, and the Roseridge Commission.

Provincial or Federal

- Partner with the provincial government to offer FCSS programming in Bon Accord; 80/20 partnership for total FCSS program funding of \$53,000.
- The federal government provides annual funding to the Town via the Community Building Fund (formerly Gas Tax fund); In 2022 this funding was used for the road rehabilitation project on 46th Street.
- The provincial government provides annual funding to the Town via the Municipal Sustainability Fund (MSI); In 2022 this funding was used for the road rehabilitation project on 46th Street.

Advocacy

- Council advocates at the provincial and federal level through meetings and advocacy letters with MLAs and MPs throughout 2022.



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Administration would like to thank Bon Accord residents, businesses, volunteers. Council and staff for such an incredible year.

Collaboration is a joint effort. As such, we look forward to working together in 2023 to realize Council's strategic goals and continue to showcase Bon Accord as a community of choice to live, work and play!